



## OnBase System Administrator

### Hello!

Had a chance to check out our agenda yet? If so, you know there's a lot to do and see at the show — not to mention networking with OnBase professionals from around the world. With so much to choose from, it can seem a little overwhelming at first.

No worries. We're here to help.

The CommunityLIVE team will help you identify relevant courses specific to your OnBase solution or your professional role. For example, the sample conference agenda below includes courses recommended for OnBase System Administrators.

Take a look. Adapt it to create the CommunityLIVE experience you want to have. Or maybe it's just what you were looking for.



See you in Orlando,

**Carissa Nettle**

Training Development Consultant  
and CommunityLIVE presenter

## PRE-CONFERENCE TRAINING

Here are our suggestions for Sunday's and Monday's hands-on technical training courses\*:

### Sunday, September 11

Time	Course
9:00 AM – 12:30 PM	Creating Simple Unity Forms OnBase 101: A Technical Introduction to OnBase System Administration Recertification**
1:30 PM – 5:00 PM	Building Dashboards for Reporting, Business Activity Monitoring and More Introduction to Troubleshooting and Supporting Your OnBase Solution System Administration Recertification**

## PRE-CONFERENCE TRAINING CONTINUED

### Monday, September 12

Time	Course
9:00 AM – 12:30 PM	Creating Simple Unity Forms Electronic Document Management Services, Document Knowledge Transfer and Compliance and Document Composition Security and OnBase
1:30 PM – 5:00 PM	Zero to Mobile: Building Solutions that Support Your Mobile Users Introduction to Application Enabler OnBase 101: A Technical Introduction to OnBase
5:00 PM – 6:30 PM	OnBase 101: Introduction to OnBase and Choose Your Own OnBase Adventure

\*Advanced course selection required.

\*\*A session packed with seasoned OnBase System Admins who'll provide great insight. Not yet certified? Come for the networking!

## MAIN CONFERENCE

Plan to join our high-energy general sessions on Tuesday and Wednesday mornings. Then fill your your days with fast-paced sessions that are either industry-specific or solution- or product-focused, like those featured below. Or, attend sessions that are specific to your line of business. Be sure to check out the industry tracks each day. There's no general session on Thursday, so you'll be able to pick up a session that morning, too!

### Tuesday, September 13

Time	Course
9:00 AM – 11:00 AM	Opening General Session
11:30 AM – 12:15 PM	OnBase 101: Choose Your Own OnBase Adventure
1:45 PM – 2:30 PM	ShareBase
2:45 PM – 3:30 PM	Measure OnBase with Reporting Dashboards
4:00 PM – 4:45 PM	Integrating with Microsoft Products

### Wednesday, September 14

Time	Course
9:00 AM – 10:30 AM	General Session
11:15 AM – 12:00 PM	Unity Tips and Tricks
1:15 PM – 2:00 PM	Intelligent Capture for Accounts Payable (ICAP)
2:15 PM – 3:00 PM	WorkView Case Manager: What's in a Name?
3:30 PM – 4:15 PM	Increase User Adoption with Folders
4:30 PM – 5:15 PM	Retention in OnBase

## MAIN CONFERENCE CONTINUED

### Thursday, September 15

Time	Course
9:00 AM – 9:45 AM	OnBase Studio 101
10:00 AM – 10:45 AM	Document Classification and Taxonomy: Where Do I Start?
11:15 AM – 12:00 PM	OnBase Resources
1:15 PM – 2:00 PM	Working with PDFs in OnBase
2:15 PM – 3:00 PM	OnBase Tools for Microsoft Office Documents
3:30 PM – 4:15 PM	Staffing the “Right-Size” OnBase Team
4:30 PM – 5:15 PM	Unity Scanning and Indexing

## AFTER THE CONFERENCE

The learning doesn't end when CommunityLIVE does. Here are a few training classes to check out on [Training.OnBase.com](https://Training.OnBase.com):

Course	Delivery Method	Duration
<a href="#">Pre-Installation: Welcome to OnBase</a>	eLearning	56 minutes
<a href="#">Introduction to OnBase</a>	Premium Subscription	1 hour 30 minutes
<a href="#">End User Essentials: OnBase 15 Unity Client</a>	eLearning	1 hour 55 minutes
<a href="#">Unity Client</a>	Premium Subscription	1 hour 5 minutes
<a href="#">System Administration</a>	Instructor-led	5 days

Register now at [OnBase.com/CommunityLIVE](https://OnBase.com/CommunityLIVE) »